



INVITES REQUEST FOR PROPOSAL (RFP) FOR CONCEPTUALISE, PLAN AND EXECUTE THE LAUNCH OF THE LOGO FOR HARYANA SWARNA JAYANTI CELEBRATIONS

SHORT TERM TENDER NOTICE

1. The District Sports Council, Gurgaon, Haryana invites sealed bids, in two cover system, regarding "Conceptualise, Plan and Execute the Launch of the Logo for **HARYANA SWARNA JAYANTI CELEBRATIONS**". The launching of Logo will take place on 17.09.2016 at 12:00 noon at Hotel Taj Vivanta, Gurgaon.
2. Schedule for the Tender Process is as under:-

1. Last Date of Submission of Bids	14.09.2016 at 1000 hrs
2. Date and Time of opening of Technical Bid	14.09.2016 at 1200 hrs
3. Presentation by the Short listed Agencies	14.09.2016 at 1400 hrs
4. Opening of Financial Bid	14.09.2016 after Technical Presentation
5. EMD (Earnest Money Deposit)/ Bid Security	Rs. 50,000/-
3. The Bids are to be submitted in two bid system i.e. the Technical and Financial bid. The Technical and Financial bid should be in separate envelopes and should be clearly marked. The Tender Evaluation Committee will open the technical bid first and evaluate the technical bid as per the evaluation criteria given under Clause 19 of Section 2 of the Tender Document.
4. The detailed term of reference, scope of work etc. can be seen in the Tender Document and the EMD (Earnest Money Deposit)/ Bid Security shall be paid in the form of **bank demand draft drawn in favour of "District Sports Council, Gurgaon"**. For any clarification, please contact the Nodal Officer, Shri Vinay Pratap Singh, IAS, ADC, Gurgaon, Mobile No. +91-9711505215.
5. Brief Scope of Work includes main gate decoration, stage (40'x16'x2.5'), stage skirting (40'x2.5'), LED (48'x14'), system for compositing, content for LED, intelligent lights with trussing, sound, podium, branding on podium (2'x4'), sofa chair, coffee tables, 3D hologram projector, 3D content for projector, bouquets, registration desk, registration desk branding (10'x2.5'), backdrop registration (8'x8') promoters, hostesses, accreditation cards, security guards, signages (3'x6'), branding panels (3'x8'), branding panel (8'x8'), photo shoot, video shoot, media platform (20'x8'), operating console, console masking (16'x2.5'), backdrop for press interaction (10'x10'), sofa chair for press interaction, black masking, genset, teleprompter, emcee, transportation and labour, management fee etc.
6. **Evaluation Committee, District Sports Council, Gurgaon reserves the right to accept or reject any/ whole Tender without assigning any reason.**
7. For any other clarification and details (RFP) log on to **www.gurgaon.gov.in** or contact O/o ADC, Gurgaon, Vikas Sadan, Opposite Mini Secretariat, Sector-32, Gurgaon Contact No. 0124-2322211, 0124-2332363.

Sd/-

**Deputy Commissioner-cum-President,
District Sports Council, Gurgaon
for Swarna Jayanti Celebrations Authority of Haryana**